

## AIRPORT AUTHORITY CITY OF LINCOLN

*Meeting Thursday, February 22, 2024*

The regular Board Meeting was held in person, in Lincoln, Nebraska at 3401 West Luke (the Airport Authority's Operations building). Notice was given in the Journal-Star on Thursday, February 15, 2024. Board Members present at the start of the meeting at 11:30 a.m.: Nicki Behmer-Popp, Chris Hove, Vanessa Emlich and Chris Stokes. Also present were:

<i>David Haring, LAA</i>	<i>Cody Arnold, LAA</i>
<i>Bob McNally, LAA</i>	<i>Andrew Pease, Legal Counsel</i>
<i>Chad Lay, LAA</i>	<i>Troy Hyberger, Duncan</i>
<i>Rachel Barth, LAA</i>	<i>Jerry Brienza, Tailwind</i>
<i>Jeri Winkelmann, LAA</i>	<i>Mike Gerdes, Silverhawk Aviation</i>
<i>Mona Beck, LAA</i>	<i>Collin Caneva, Public</i>
<i>Steve Thompson, LAA</i>	<i>George Carr, Public</i>
<i>Stephanie Ratterree, LAA</i>	<i>Rhonda Pickerel, Public</i>
<i>Bill Kutilek, LAA Legal Counsel</i>	

Assistant Chairman Behmer-Popp called the meeting to order at 11:30 a.m. and stated a copy of the Open Meetings Act is available for public reference at the back of the Board Room.

Assistant Chairman Behmer-Popp asked for a motion to Approve the Minutes of the January 2024 Regular Meeting. It was moved by Stokes and seconded by Hove to Approve the Minutes of the January 2024 Regular Meeting. On roll call vote, Aye: Behmer-Popp, Hove, Stokes, Emlich; Nays: None

Assistant Chairman Behmer-Popp asked for public comments: Mr. Haring introduced Jerry Brienza as a commenter. Also speaking before the Board were: Mike Gerdes, Rhonda Pickerel and Chris Stokes.

Assistant Chairman Behmer-Popp asked for a report from the Air Service Committee. Mr. Haring stated that passenger activity kicked off the year relatively flat, though slightly down, when compared to January 2023. United's passenger enplanements were down by 293 passengers (-3%) over January 2023. United's capacity was down 9% when compared to January 2023. Fares offered in February were about the same as the prior month when compared to Omaha as only 56% of tracked fares on United were within \$100 of Omaha. Load factors in January were slightly lower than prior months. Chicago had the highest load factor at 87% Houston had the lowest at 81%. Load factor for all markets was 86%.

Mr. Haring briefed the Board on Agenda Item #4 – Commercial Net Building and Ground Lease for Building 1476 with Auto Kraft Body and Paint, Inc. Motion made by Hove and seconded by Stokes to Approve Commercial Net Building and Ground Lease for Building 1476 with Auto Kraft Body and Paint, Inc. On roll call vote, Aye: Behmer-Popp, Hove, Stokes, Emlich; Nays: None.

Mr. Haring briefed the Board on Agenda Item #5 – Approve Commercial Net Building and Ground Lease for Building 801 with the State of Nebraska, Department of Administrative Services, State Building Division, for and on behalf of Nebraska Department of Agriculture. Motion made by Stokes and seconded by Emlich to Approve Commercial Net Building and Ground Lease for Building 801 with the State of Nebraska, Department of Administrative Services, State Building Division, for and on behalf of Nebraska Department of Agriculture. On roll call vote, Aye: Olsson, Behmer-Popp, Hove, Stokes, Emlich; Nays: None.

Mr. Haring briefed the Board on Agenda Item #6 – Approve Appendix “Q” Lease Addendum to Duncan Aviation Consolidated Master Lease for General Aviation Area for Building 5590, Suite 150. Motion made by Hove and seconded by Emlich to Approve Appendix “Q” Lease Addendum to Duncan Aviation Consolidated Master Lease for General Aviation Area for Building 5590, Suite 150. On roll call vote, Aye: Behmer-Popp, Hove, Stokes, Emlich; Nays: None

Mr. Lay briefed the Board on Agenda Item #7 – Approve Construction Agreement for Building 1600 with Duncan Aviation. Motion made by Hove and seconded by Behmer-Popp to Approve Construction Agreement for Building 1600 with Duncan Aviation. On roll call vote, Aye: Behmer-Popp, Hove, Stokes, Emlich; Nays: None

Mr. Haring briefed the Board on Agenda Item #8 – Approve Amendment No. 2 to Hangar Lease on Lincoln Airport for Building 956 with Duncan Aviation. Motion made by Hove and seconded by Stokes to Approve Amendment No. 2 to Hangar Lease on Lincoln Airport for Building 956 with Duncan Aviation. On roll call vote, Aye: Behmer-Popp, Hove, Stokes, Emlich; Nays: None

Mr. Haring briefed the Board on Agenda Item #9 – Approve Addendum No. 3 to Commercial Net Building and Ground Lease for Building 96 with Hexagon Lincoln, Inc. Motion made by Emlich and seconded by Stokes to Approve Addendum No. 3 to Commercial Net Building and Ground Lease for Building 96 with Hexagon Lincoln, Inc. On roll call vote, Aye: Behmer-Popp, Hove, Stokes, Emlich; Nays: None

Mr. Haring and Mr. Hove briefed the Board on Agenda Item #10 – Introduction of Resolution No. 746: Clarifying the Roles and Responsibilities of Board Members, Executive Director and Directors. No vote necessary, the intent is to bring this Resolution back to the March Board meeting.

Agenda Item #11 – Adopt Resolution No. 747: Adopting the “Lincoln Airport Authority Employee Handbook”. Motion made by Stokes to table this Resolution until next month so that the Board may have more time to read the Handbook was seconded by Hove. On roll call vote, Aye: Behmer-Popp, Hove, Stokes, Emlich; Nays: None

Assistant Chairman Behmer-Popp asked for any comments on Agenda Item #12 – Board Committee/Board Member Reports (Standing Regular Agenda Item). Ms. Behmer-Popp made comments regarding Air Service Committee activities and congratulated Ms. Barth on her new title of “Director of Air Service Development and Strategic Marketing. Mr. Hove made comments regarding Finance/Governance Committee activities.

The Treasurer’s report was accepted as presented by Ms. Winkelmann.

Mr. Haring reminded the Board of the “Administrative Delegation Approvals” log in their packet created to inform the Board of agreements that were signed under the Executive Director’s Delegation. These are actions that have not been seen by the Board, have an expense or a revenue, and are for any actionable items that take place in-between Board meetings. The log will re-set each month after the prior months Log has been presented.

Mr. Haring did not present any Airport Business Discussion Items.

Mr. Lay updated the Board on the Master Plan.

Ms. Barth updated the Board on Communications and Customer Engagement.

Assistant Chairman Behmer-Popp asked for a motion to adjourn the meeting. Motion made by Hove and seconded by Stokes that the meeting be adjourned. On roll call vote, Aye: Behmer-Popp, Hove, Stokes, Emlich; Nays: None Meeting was adjourned at 12:38 p.m.

Respectfully submitted,



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*Chris Hove, Secretary*